

# APPLICATION FORM



## ARIHANT INSTITUTE OF BUSINESS MANAGEMENT (AIBM)

Approved by AICTE, Affiliated to Savitribai Phule Pune University & Recognized by Govt. of Maharashtra, Institute Code MB6626-AIBM



Courses Applied For:	Specializations:
<b>MBA</b> (Approved by AICTE, Affiliated to S. P. Pune University & Institute Code: MB6626-AIBM)	<b>Marketing</b>
<b>MBA Employability</b> (Advanced Employability & Leadership Development Programme)	<b>Finance</b>
<b>MBA Employability + MDP</b> (Management Development Programme)	<b>HR</b>

# Application Form

## Important Instructions :

- Form should be filled in by the candidate only in clear legible handwriting.
- Form should be filled in block letters only (except e-mail).
- Application should be submitted complete in all respects along with the application fee of Rs. 1000/- by cash or Demand Draft favoring **Arihant Institute of Business Management, Payable at Pune**. It is mandatory to mention your Name, Mobile No. behind the Demand Draft to avoid any confusion.
- Incomplete form shall not be accepted.

Passport Size

Colored

Photo

## PART 1 - Personal Details

Full Name : \* \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Parents / Guardian's Name : \* \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Parents / Guardian's Profession: \_\_\_\_\_

Gender : \* Male ☐ Female ☐ Marital Status : \* Single ☐ Married ☐

Date Of Birth: \* MM | DD | YYYY \_\_\_\_\_ Blood Group: \_\_\_\_\_

Contact No. : \* \_\_\_\_\_ WhatsApp No. : \* \_\_\_\_\_

Parents Contact No. : \* \_\_\_\_\_ Email ID : \* \_\_\_\_\_

Aadhar Number : \_\_\_\_\_

Permanent Address: \* \_\_\_\_\_

\_\_\_\_\_ City : \_\_\_\_\_ State : \_\_\_\_\_ Pincode : \_\_\_\_\_

Current Address: \* \_\_\_\_\_

\_\_\_\_\_ City : \_\_\_\_\_ State : \_\_\_\_\_ Pincode : \_\_\_\_\_

Nationality : \_\_\_\_\_ Religion : \_\_\_\_\_ Community : \_\_\_\_\_

## PART 2 - Courses Applied For

Course : \* MBA ☐ MBA Employability ☐ MBA Employability + MDP ☐

MBA Specialization : \* Finance ☐ Marketing ☐ HR ☐

Academic Year : \* \_\_\_\_\_ YYYY \_\_\_\_\_ Course Fees.: \_\_\_\_\_ (Office Use)

### 1 MONTH INTERNATIONAL BUSINESS EXPOSURE PROGRAMME (IBEP) \*OPTIONAL\*

Students can opt for International Programme by paying the additional fee.

- 1 Month Residential Programme in LONDON / FRANCE (₹ 3,50,000) ☐

Preferred mode of fee payment : Own Sources ☐ Education Loan ☐

## PART 3 - Academic and Employment Details

Examination Taken : MH-CET ☐ CAT ☐ CMAT ☐ Other \_\_\_\_\_

Percentile : \_\_\_\_\_ Composite Score : \_\_\_\_\_

**Please fill up all details of your educational qualifications :**

Academic Qualification	Institution / School / College Name	Exam Date MM/YY	Subjects/ Specialization	Board/Univ	% Marks/Grade /Credits
Secondary (10th)					
Higher Sec (12th)					
Graduation					
Any Other					

**Work Experience If Any**

Employed from MM/YY	Employed till MM/YY	Name of the organisation	Position/Job Title	Type of work/Duties

Sports / Extra Curricular Activity : \_\_\_\_\_

**Declaration : \***

- ☐ I hereby declare that the information given above is true to the best of my knowledge and belief and that the certificates which are not submitted by me are not relevant to my application.

Date : \_\_\_\_\_

Place: \_\_\_\_\_

\_\_\_\_\_  
Name & Signature of the Candidate

## PART 4 - Summary Sheet

Documents to be attached by qualified applications.

- |   |  |
|---|--|
| <input type="checkbox"/> Secondary School (10th) Certificate & Marksheet.                 | <input type="checkbox"/> Higher Secondary (12th) Certificate & Marksheet.                            |
| <input type="checkbox"/> Graduation Certificate & Marksheet.                              | <input type="checkbox"/> Work Experience Certificates (if any).                                      |
| <input type="checkbox"/> 10 Passport Size Photographs.                                    | <input type="checkbox"/> Transfer/Leaving Certificate from last Attended Institution.                |
| <input type="checkbox"/> Competitive Examination Score Card.                              | <input type="checkbox"/> Domicile Certificate & Caste Certificate (Applicable for MBA).              |
| <input type="checkbox"/> Migration Certificate from last Attended Institute / University. | <input type="checkbox"/> Affidavit regarding GAP in Education (if applicable) on Rs. 20 Stamp Paper. |
| <input type="checkbox"/> Change in Name Certificate (for Married Female students).        | <input type="checkbox"/> Nationality Certificate Affidavit on Rs 20 Stamp Paper / Birth Certificate. |
| <input type="checkbox"/> Anti Ragging Affidavit on Rs. 200 Stamp Paper.                   | <input type="checkbox"/> ID Proof  |

## RULES FOR REFUND

Refund Policy - As per AICTE Guidelines.

## DECLARATION TO BE SIGNED BY THE CANDIDATE

- ARIHANT are the product of this need and the desire to fill this Industry Academia gap. ARIHANT caters for MBA degree from Savitribai Phule Pune University, Institute Code - MB6626 - AIBM.
- Arihant takes care of all developmental needs of students including Employability Programme & Management Development Programme (MDP). MBA fees to be paid as per Shikshan Shulka Samiti guidelines to AIBM and any student who opts for additional Employability programme being offered, the fees inclusive of all taxes (GST). Employability & MDP programme is an optional programme (Not Mandatory) offered by AIBM to enhance employability skills of the students.
- The entire fees for the one month International Business Exposure Programme (IBEP) is to be paid 2 months prior to the commencement date in the name of the managing organization.
- Hostel & Mess compulsory for first year.\*
- Course once selected, student will not be allowed to downgrade the course.
- I have read all the rules of Admission and I have consulted my parents / guardian and after understanding these rules, I have filled in the application for admission to the management programme.
- The information given by me in the application form is true to the best of my knowledge and belief.
- I have not been debarred from appearing at any examination held by any Government constituted or Statutory Authority in India or abroad.
- I fully understand that admission once granted in particular category, will be final & I will not be entitled to have admission in any other category. Depending on inter seat merit and availability of a seat my admission is subject to verification of my original testimonials for obtaining the eligibility.
- I hold myself responsible for the dues and prompt payment of fees. I have noted that the fees may be refundable as per rules in case of cancellation.
- I understand that no other document, other than those attached to the application form will be entertained for the purpose of claims / concessions / weightages etc., If any in connection with my admission.
- I hereby agree to abide by all rules, Acts and Laws in force by Government / University / Institute / Society and hereby undertake that so long as I am a student of the institute I will do nothing either inside or outside the institute which may result in disciplinary action against me under the rules, Act and Laws. I accept that the decision of the institute would be binding on me and final.
- I fully understand that the Director of the institute where I would be admitted will have full liberty to expel me from the institute for my infringement of the rules of conduct and discipline, nonattendance of classes/lectures and incorrect information as above.
- I undertake to observe full attendance as per the University / Institute Rules, failing which I am aware that my terms will not be granted.
- I hereby agree that I have no objection in using my pictures in soft copy and hard print from during promotions of events & advertisements and institute related activities.
- All disputes subject to Pune Jurisdiction only.

### Declaration : \*

- ☐ I hereby declare that the information given above is true to the best of my knowledge and belief and that the certificates which are not submitted by me are not relevant to my application.

Date : \_\_\_\_\_

Place: \_\_\_\_\_

\_\_\_\_\_  
Name & Signature of the Candidate